



Electronic Document Imaging & Archiving

Informatix' offers a variety of end-to-end electronic imaging, archiving, and management products and services, tailored to your specific needs.

We offer state-of-the-art applications, such as:

COSTARS® Customer Online Storage & Retrieval System

Informatix' full-featured COSTARS® imaging and archiving system automatically captures, dynamically indexes, and archives documents and other media – all without changing your existing applications or operating environment.

iDocStore

Which can be customized to be used for other front end scanner interfaces

Back File Conversions

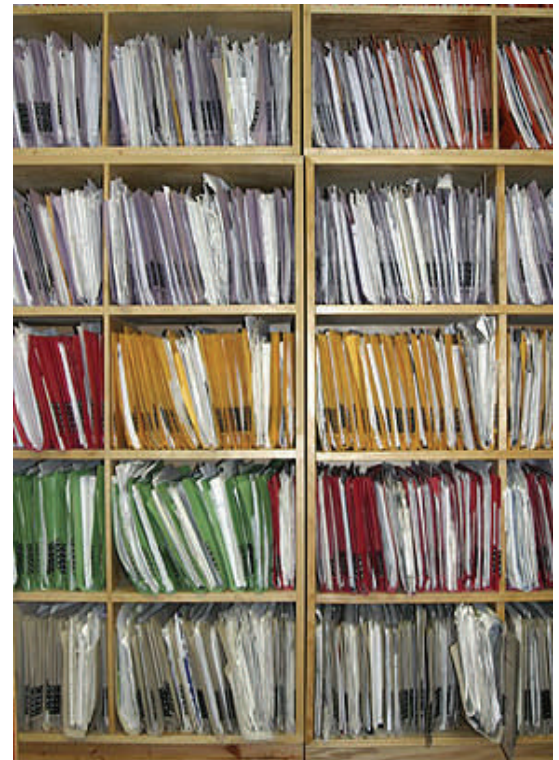
Informatix can assist in converting your paper files to digital media. We can convert forms, memos, letters, notes, and photographs to digital media. Integrate your old documents into a document management system or archive them. Informatix indexes and stores your files based on your needs and specifications. Documents are available through an intuitive on-line interface, when you need them.

Eliminate

- Time spent sorting, tracking and purging files
- Digital and Archived documents in multiple locations.
- Lost office space due to paper files

Experience the freedom of a truly paperless environment with Informatix' Management Solutions.

*"Did you know management of paper consumes approximately 20% of each staff member's available work time?"
(Gartner Group)*



Documents

We use state-of-the-art high-speed and flatbed scanners to convert a wide range of paper types, sizes, weights, and colors, from:

- 2"x2" notes to blueprints
- Envelopes to file folders
- Onion-skin to card stock
- Black and white to full color
- Damaged and fragile paper

Photographs

Informatix provides the special handling required to produce high-quality images. We use Professional flatbed scanners matched to the size and condition of the originals.



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